

LETTER OF DEMAND – INSURANCE CLAIMS

SOLICITOR’S LETTER HEADING

The Managing Director,
XYZ Insurance Company Plc,
40, Royal Street,
Lagos.

Dear Sir,

YOUR INSURED: MR. AB
VEHICLE: PEUGEOT 404 PICK-UP REGD. NO.....
ACCIDENT: ASABA-AGBOR ROAD

We act as Solicitors to Mr. AB of No. 10, Broad Street, Benin City, Nigeria.

We are informed that on the day of 19..... our client insured his commercial vehicle, Peugeot 404 Pick-Up Regd. No. with your Company under a comprehensive Risk Cover for a period of one year. It is understood that the said vehicle was involved in a serious accident along Asaba-Agbor Road and that the vehicle was completely wrecked in (month year).

The insurance documents referred to us shows that our client’s vehicle was insured at a value of ₦..... (amount in words). We have instructions to demand, and we hereby ask, that you pay to our chambers the aforesaid sum of money forthwith. Our client has further informed us that a branch of your Company deals in motor vehicles and we have his instruction to say that he is willing to accept a vehicle in lieu of cash payment if you wish to supply another vehicle of the same description as the wrecked one.

TAKE NOTICE that unless we receive from you payment in settlement of this claim within **TWENTY-EIGHT DAYS** expiring on the day of 19..... we shall immediately thereafter invoke against your Company all applicable processes and sanctions of the law.

Your co-operation will be appreciated.

Yours faithfully,

Guru Guru Esq.
Solicitor.